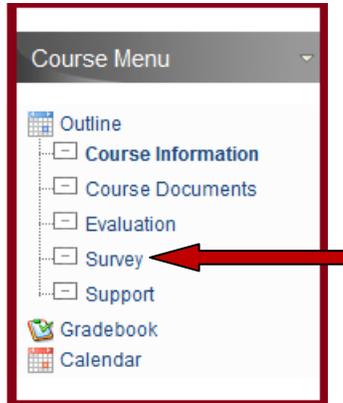




How to Complete a Survey/Feedback

Step 1 Log into: <http://www.Respondere-Learn.com> and go to the course's homepage.

Step 2 Select the Survey link from the Course Menu section.



NOTE: Some course Surveys are contained directly within the course.



Step 3	Click on the Survey link in the content area to begin the Survey
Step 4	Click on Answer the questions....
Step 5	Answer all the survey questions.
Step 6	Click the Submit all and finish button when done.
Step 7	You have now completed the survey
Step 8	Then return to the homepage, by clicking on the course name located within the breadcrumb area, underneath the blue menu bar.
	 <p>The screenshot shows the top navigation bar of the Responder e-Learn 2.0 system. The header includes the logo and text 'Responder e-Learn 2.0' and 'US Department of Health & Human Services'. Below this is a blue navigation menu with links for 'My Courses', 'My Communities', 'My Records', 'Search', 'Help', and 'Get Technical Sup'. Underneath the menu is a breadcrumb trail: 'respondere-learn > Module-151'. A red arrow points to the 'Module-151' link, which is labeled as the 'Breadcrumb area'.</p>
Step 9	Select the Gradebook link within the Course Menu section to confirm that your survey is complete.
Step 10	To return to the homepage repeat Step 8 above.